

ANNUAL REPORT AND ACCOUNTS

For the year ended 31 March 2009

MATTHEWS HALL, FORE STREET, TOPSHAM EX3 0HF

supported by
Devon
County Council 


Exeter City Council

TOPSHAM COMMUNITY ASSOCIATION

(Registered Charity No.274593)

LEGAL AND ADMINISTRATIVE INFORMATION

Governing document

The governing document that regulates the objects and activities of the Association is the Constitution adopted on 27 September 1977, as amended on 20 June 1989, on 19 March 2001, on 26 April 2005 and on 13 February 2006.

Objects

(a) to promote the benefit of the inhabitants of Topsham without distinction of sex or of political, religious or other opinions by assisting the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for its inhabitants;

(b) to establish or to secure the establishment of a Community Centre (Matthews Hall) and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of the Centre for activities promoted by the Association and its constituent bodies in furtherance of its objects.

Matthews Hall

Matthews Hall is leased to the Association by Exeter City Council under a 28-year lease dated 14 April 1999. It is vested in the Custodian Trustees and maintained and managed by the General Committee.

As in previous years, the City Council granted the Association a 100 per cent rebate of the rent of the Hall. The Association is responsible for insuring the Hall and its contents and for its upkeep. A live-in caretaker and two part time employees, reporting to the Chair of the Hall Management Committee, carry out the day-to-day administration.

Matthews Hall is in daily use for badminton, line dancing, drama groups, pantomime, art and music groups, meetings of many local clubs and societies, private functions, blood donation services and, on Saturdays, a traders' market. One room is let to the Police Authority as an office, and the Hall otherwise serves as a Town Hall, for example as a polling station.

Members of the General Committee

Elected at Annual General Meeting on 2 April 2008

President: Mr P Oboussier
Chairman: Mrs M Butt
Vice-chairman: Dr C Williams
Treasurer: Mr C S Preston
Secretary: Mrs S Wilkinson
Members: Mr T Day

Co-opted members:

Mr M Hodgson
Mr T Rogers
Mrs J Halliday
Mrs E Hubbick
Mr M Thomas
Mr P Tregenna

Ex-officio members:

Councillor A Leadbetter (Devon County Council)
Councillors R Newby and M Starling: (Exeter City Council)

Hall Management Committee:

Mr C S Preston (Chair)
Mrs J Halliday (Secretary)
Mrs D Bridgewood

Representatives of the main users of the hall, as follows:

Mrs M Butt (Estuary Players)

Mr J Betteridge (Topsham Film Society)

Mr M Gardiner (Topsham Amateur Dramatic Society)

Mr R Holland (Badminton Club)

Mr T Rogers

Mrs J Sugden (Bridge section, Topsham Bowling Club)

Mr F. Thorne (Saturday market traders)

Mr S Yerrell (Exe Decorative and Fine Arts Society)

In attendance:

Mrs V. Coe, Bookings Manager

Mr S Hilton, Caretaker

Mrs RG Williams, Market Manager

Custodian Trustees

Mr B Nott resigned April 2009

Mr J C Phillips resigned April 2009

Mr R R Drury appointed April 2009

Mr M F Millon appointed April 2009

Mrs E G Hodges appointed April 2009

Mr R H Trafford

The power to appoint Trustees is vested in the General Committee

Solicitors

Messrs. Stones, Linacre House, Southernhay Gardens, Exeter EX1 1UG

Independent examiner

Mr FW Bush, Chartered Tax Adviser, 11 Grove Hill, Topsham, Exeter EX3 0EG

Bankers:

National Westminster Bank, 20 Fore Street Topsham EX3 0JZ
COIF Charities Deposit Fund, St Alphege House 2 Fore Street London EC2B 0ZZ

Investment powers

Under the Constitution, as amended on 19 March 2001 and on 13 February 2006, the Association must hold its monetary assets with its bankers. Not more than £5,000 may be held at any time at National Westminster Bank, to meet the day-to-day requirements of the Association. All other monetary assets are held in the COIF Charities Deposit Fund.

Correspondence address for Hall business

28 Strand, Topsham, Exeter EX3 0AX

Website: www.topsham.org

REVIEW OF THE YEAR

MATTHEWS HALL

Hall modernisation

We have reported in previous annual reports on progress on our modernisation of Matthews Hall. Matthews Hall, a fine medium sized brick building, was opened in 1928 as a gift to the people of Topsham by J W Matthews.

It is now owned by Exeter City Council and is leased to the Topsham Community Association.

It is the social centre of the community. It is in daily use for the activities of many local clubs and societies, private functions, and, on Saturdays, a traders' market. One room is let to the Police Authority.

While it is in a good state of repair, it has never been refurbished. It now lacks essential facilities to meet the needs of its users and of the wider community; in particular

1. Access is severely restricted, particularly to the main entrance and the first floor "Council chamber"
2. Much of the entrance area is made over to storage of chairs and tables, WCs and the police office and is most unattractive

and hinders social interaction for hall users. We decided to address these deficiencies as follows:

Access:

Install a chair lift to the council chamber and build a ramp to gain wheelchair access to the main entrance.

Entrance area

Open the ground floor areas up to provide a large reception/entrance/cafe area with new access to male, female and disabled access WC facilities and a new kitchen servery/bar area serving the local community. A new chair lift is to be installed giving greater access to the first floor meeting room, with fire protected lobby/chair park location at first floor level. Remove the first floor kitchen and replace with a compact type kitchen for tea making only. Relocate the Police Office.

Main hall

Upgrade acoustics and lighting

Back stage

Relocate police office to existing kitchen and install external door to allow independent use of the office when the hall is not open to the public.

Chair and theatrical equipment storage

Build new chair store under the stage and erect a shed in the adjacent garden for theatrical equipment

Phases of work

The above work is being conducted in three phases:

Phase 1

Chair store under the stage and shed in adjacent garden. This work has now been completed.

Total cost for Phase 1 £22,647

Phase 2

All the above excluding: Phases 1 and 3. Invitations to tender have been issued and are due on 1 May. Work is scheduled to commence on 15 June and be completed by 15 September. Present estimated cost

£208,726

Phase 3

Upgrade acoustics and lighting and redecorate main hall-budgeted cost

£12,500

This work will be carried out after completion of Phase 2, hopefully this Autumn

Total costs £243,873

Funding

After an abortive attempt to raise finance from the Big Lottery Fund, we decided to launch our own fund raising campaign last May.

We have now raised £206,000 towards our target of £244,000 with the possibility of a further £20,000 loan from ACRE with the endorsement of the Community Council of Devon.

We were particularly fortunate in receiving a grant of £100,000 from Devon County Council from their proceeds from the sale of Exeter Airport. We are most grateful to the Council for this significant support for our project.

We are also grateful to Exeter City Council for granting us £15,000.

However, if it were not for the overwhelming support that we have received from all sections of the community we would not have been able to fund this project. We have received donations from some 200 individuals. Twenty nine people and or groups have put on fund raising events for this project.

And we received grants and donations from clubs and societies that use the hall and from charitable institutions and local companies.

The following is a summary of the funds raised to date:

	Nos.	£
Exeter City Council		15,000
Devon County Council		100,000
Clubs and societies	6	6,600
Charitable trusts and companies	5	9,500
Donations by individuals	198	34,008
Gift-aid tax relief		7,420
Fund raising events by the community	29	9,665
Fund raising events by the committee	7	3,165
Reserves at 31 March 2009		21,253
		<u>206,611</u>
less: Cost of fundraising		657
		<u>205,954</u>
Loan applied for from CCD		20,000
		<u>225,954</u>
Fund raising events planned		4,589
Total potential funding		<u>230,543</u>

The funding deficit at 31 March was a little over £13,000.

However, we are still receiving grants and donations and we are confident that we will receive the funding necessary to complete this project.

Matthews Hall administration

In spite of the relatively poor facilities of the hall, we continue to enjoy the patronage and support of a wide range of users and hirers. Note 10 of the Accounts lists them and their contribution to the finances of the hall.

Also, the Saturday market is an equally important financial contributor to the hall as well as providing the Town with a much loved social and shopping focal point each week.

Our thanks go to Steve Hilton our Caretaker and his wife Angela, to Veronica Coe, Bookings Manager and Rita Williams, Saturday Market Manager for their loyalty and commitment. They do so much to facilitate the smooth running of the hall and ensure that the hirers' and users' needs are well served.

TRUSTEES

Two of our Trustees, John Phillips and Bill Nott, are retiring. They played an invaluable role in setting up Topsham Community Association in the 1970s at the time when Exeter City Council leased Matthews Hall to us. They became two of the Custodian Trustees for the hall together with the late Fred Lewes and Dick Trafford.

We say goodbye to them with thanks for all the hard work they have put in over the years.

Dick Trafford has agreed to remain a Trustee and he is joined by Bob Drury, Liz Hodges and Marc Millon, to whom we extend a warm welcome.

THE TOPSHAM COMMUNITY PLAN

Several of the Implementation Groups which undertook to address the Plan's recommendations have met regularly this year and made good progress. The newly formed Topsham Business Forum which took on the work of the Local Economy Group produced a useful information booklet. The Learning and Leisure Group have also worked hard to produce the second edition of the Clubs and Associations Booklet. This was funded by Devon County Council through Councillor Andrew Leadbetter, was well received by users and is selling well at several outlets, the proceeds going to the Hall Modernisation Fund.

The Transport Group has again met regularly this year and have been very active in addressing many issues, old and new. The Governance Group has also met frequently and among other issues they considered the Boundary Commission's Review. Their energies have mainly been focussed on the possibility of presenting a case for having a Topsham Town Council. The Environment Group has not been able to meet this year because of illness and two other groups have not found issues for discussion.

SUMMER YOUTH ACTIVITIES

For the seventh year running Maggie Butt and Steve Preston organised this event which is now welcomed as part of the Topsham Summer scene. There is much support from parents and from members of the community, especially businesses. The activities are available to 10-16 year olds, living in or visiting Topsham and environs. They continued to be very successful last Summer with 75 young people making bookings for 19 sessions in all throughout August. This gave opportunities for youngsters to attend 4 or 5 sessions a week and several signed up for 8 or more sessions, resulting in virtually all 262 places being booked.

This year there were 12 different activities – claywork, sailing, badminton, fencing, tennis, Taiko drumming, Rock School, cricket, baseball, water polo, ski-ing and mosaic making – giving a good variety of sports, arts, crafts and music events. We were able to offer places at an affordable £3 per session thanks to a generous grant for the seventh year from the Hele's Educational Trust and to the goodwill of several of the tutors who gave their time and skills without charge.

LOCAL ISSUES

The Association made representation to the City and County Councils on a number of issues including the Boundary Commission Review of Local Government Structures in Devon (our views made by the Governance Group); traffic lights on the Clyst Bridge and the Topsham Conservation Area Appraisal document (our views made through Elizabeth Hubbick and Bettine Rogers).

REPORT ON THE FINANCIAL STATEMENTS

The Statement of Financial Activities sets out the income and expenditure of the Association under four fund headings to reflect the purposes to which the funding is restricted.

Matthews Hall and General fund

The income totalled £43,074 of which £6,800 was the grant from Exeter City Council for rebate of the Hall rental.

Rents from Saturday market traders amounted to £15,678

an increase over 2007-08 of £561. Our income from hall bookings rose from £15,149 to £18,489 an increase of £3,340.

On 1 January 2009 we increased our hall charges by 7.13% to reflect the increases in the unit costs of running the hall. This resulted in a weighted average increase of 5.67% for the whole year. There was therefore a real reduction in our Saturday

market revenue of 2.2% and a real increase in our other hall bookings of 16%.

The main users of the hall during the year and the revenue we received from each are set out at Note 10.

While we lost the income from the Pre-school in the year we welcomed back Topsham Amateur Dramatic Society, £609 Devon Slow Food Market £1,382 and the new Topsham Rock School £1,258. We received interest on our deposit with the COIF Charities Deposit Fund of £1,107

an increase over the previous year of £697 due to investing funds raised for the Matthews Hall modernisation.

The expenditure totalled £36,179. This was only marginally over the corresponding amount for the previous year. We achieved reductions in our costs in spite of rising utility prices by not replacing furnishings and equipment, not carrying out any redecoration and being fortunate in not having to carry out any major repairs to the building.

As a result we made a surplus on the Matthews Hall and General Fund amounting to £6,895

Summer youth activities fund

The summer Youth Activities cost £1,585. We received a grant of £500 from the Hele's Education Trust and we charged £855 in fees for the children taking part. There was a deficit of £230 arising largely on account of £140 cost of a damaged boat in the previous year's activities. We shall be making an insurance claim for this. We brought forward a surplus of £159, carrying forward a deficit of £71 to be met from the 2009 Youth Activities

Matthews Hall Modernisation fund

We incurred expenditure of £34,065 of which £22,647 related to the cost of Phase 1 of the project—the chair store under the stage and the storage shed in the garden. This phase is now completed.

We spent £10,498 on architects and other professional fees for Phase 2 of the project, and £920 on professional fees for the acoustic elements of Phase 3

We have raised funds for this project amounting to £205,954 as follows:

	Receivable at 31 March 2009	Committed by donors	Total
	£	£	£
Donations	34,008	-	34,008
Grant from Exeter City Council-Note 2	11,355	3,645	15,000
Grant from Devon County Council-Note 3	17,033	82,967	100,000
Other grants-Note 4	6,100	10,000	16,100
Gift-aid tax relief	7,420	-	7,420
Fund raising events	12,830	-	12,830
	<u>88,746</u>	<u>96,612</u>	<u>185,358</u>
less: Cost of raising funds	657	-	657
	<u>88,089</u>	<u>96,612</u>	<u>184,701</u>
Reserves at 31 March 2009	21,253	-	21,253
	<u>109,342</u>	<u>96,612</u>	<u>205,954</u>

Community Activities fund

Our income totalled £1,100 of which £1,000 was a grant from Devon County Council to fund the second edition of the Clubs and Associations Booklet. This publication cost £1,134, leaving a final balance in the fund of £361.

All four funds

The total net movement of all the funds amounted to a surplus of £94,720.

The total funds carried forward amounted £109,631

INDEPENDENT EXAMINER'S REPORT TO THE GENERAL COMMITTEE OF THE TOPSHAM COMMUNITY ASSOCIATION

I report on the accounts of the Topsham Community Association for the year ended 31 March 2009, which are set out on pages 5 to 9.

Respective responsibilities of general committee and examiner.

The charity's committee are responsible for the preparation of the accounts. The committee does not consider that the audit requirements of s.43 (2) of the Charities Act 1993 (the Act) apply.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act)state
- follow the procedures specified in the General Directions given by the Charity Commissioners (under s.43 (7)(b) of the 1993 Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with s.41 of the 1993Act; and
 - .to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

FW Bush,(Chartered Tax Adviser)

28 April 2009

TOPSHAM COMMUNITY ASSOCIATION (Registered charity no. 274593)
STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 March 2009

	Matthews Hall and General fund	Summer Youth Activities fund	Matthews Hall modernisation fund	Community Activities fund	Total	2008
	£	£	£	£	£	£
Incoming resources						
Voluntary income						
Grant from Hele's Educational Trust	-	500			500	750
Donations by individuals	-		34,008	95	34,103	507
Grant from Exeter City Council- Note 2	6,800		11,355		18,155	6,800
Grant from Devon County Council-Note 3			17,033	1,000	18,033	
Other grants-Note 4			6,100		6,100	
Gift-aid tax relief			7,420	5	7,425	-
	6,800	500	75,916	1,100	84,316	8,057
Activities for generating funds						
Fund raising events	-		12,830	-	12,830	100
	-	-	12,830	-	12,830	100
Investment income						
Bank interest	1,107				1,107	410
Incoming resources from charitable activities						
Saturday Market traders	15,678				15,678	15,117
Hall bookings - Note 10	18,489				18,489	15,149
Devon and Cornwall Police Authority-rent of office	1,000				1,000	950
Summer youth activities fees	-	855			855	695
	35,167	855	-	-	36,022	31,912
Total incoming resources	43,074	1,355	88,746	1,100	134,275	40,479
Resources expended						
Costs of generating voluntary income			657		657	
Fund raising events			-		-	-
Charitable activities						
Hall operating costs - Note 5	36,179				36,179	35,358
Youth activities operating costs	-	1,425			1,425	1,223
Youth activities publicity and administration costs	-	160			160	157
Hall modernisation expenditure	-		-		-	104
Fore Street Christmas lights	-			0	0	407
Topsham Community Plan Action Group				1,134	1,134	295
	36,179	1,585	-	1,134	38,898	37,544
Total resources expended	36,179	1,585	657	1,134	39,555	37,544
Net incoming resources	6,895	(230)	88,089	(34)	94,720	2,935
Reconciliation of Funds						
Total funds brought forward	14,358	159	-	395	14,911	11,976
Net transfers between funds	-		-			
Total funds carried forward	21,253	(71)	88,089	361	109,631	14,911

BALANCE SHEET AT 31 MARCH 2009

	£	2008 £
Matthews Hall and general fund	21,253	14,358
Summer Youth Activities fund	(71)	159
Matthews Hall modernisation fund	88,089	-
Community activities fund	361	395
Represented by:	109,631	14,911
Tangible fixed assets		
Leasehold property-Note 6	34,065	-
Current assets		
NatWest Current account - Note 7	4,328	2,577
COIF Charities Deposit Fund	32,060	10,560
Debtors - Note 8	41,141	3,462
	77,528	16,599
Creditors - Note 9	(1,962)	(1,688)
Net current assets	75,566	14,911
	109,631	14,911

Approved at the committee meeting of the Topsham Community Association on 28 April 2009

.....Chairman.....Hon. Treasurer

MARGARET BUTT

C S PRESTON

NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2008

Note 1 Accounting policies

The financial statements have been prepared under the historic cost convention. The financial statements have also been prepared in accordance with applicable accounting standards and follow the recommendations in Statement of Recommended Practice: Accounting and Reporting by Charities (SORP) issued in 2008.

Funds

Matthews Hall and General fund represents the funds of the charity that are restricted to be applied to further the second object of the charity, namely the running of Matthews Hall, and also to the general administration of the charity.

Summer Youth Activities fund represents the funds of the charity that are restricted to be spent on running the annual youth activities.

Matthews Hall Modernisation fund represents the funds of the charity that are restricted to be applied to the modernisation of Matthews Hall.

Community Activities fund represents the funds of the charity that are restricted to be applied to further the first object of the charity namely to promote the benefit of the inhabitants of Topsham.

Incoming Resources

Grants and donations are recognised when the donors commit them and the terms and conditions of the donations are fulfilled..

Bank interest is accounted for as it accrues.

Hall booking fees are accounted for on an accruals basis.

Outgoing resources

Expenditure is accounted for on an accruals basis

Note 2 Grant from Exeter City Council	Hall modernisation £	Hall and fund £	general	Total £
Receivable	11,355		6,800	18,155
Committed	3,645		-	-
	15,000		6,800	18,155

Exeter City Council has granted the Association the lesser of

£15,000 or one third of the hall modernisation expenditure.

Note 3 Grant from Devon County Council	Hall modernisation £	Community activities £	Total £
Receivable	17,033	1,000	18,033
Committed	82,967	-	82,967
	<u>100,000</u>	<u>1,000</u>	<u>101,000</u>

Devon County Council has granted the Association the lesser of £100,000 or one half of the hall modernisation expenditure.

Note 4 Other grants	Hall modernisation £
Receivable	6,000
Committed	10,000

Four donors have committed £10,000 in grants

Note 5 Hall operating costs	£	£
Advertising	477	1,391
Building and electrical repairs	709	593
Building insurance	1,470	1,735
Cleaning and trade refuse	1,710	1,746
Electricity	1,125	804
Furnishings, equipment and curtains	496	319
Gas	2,575	2,173
General	202	90
Insurance-contents and public liability	470	478
Licensing Act 2003	180	180
Painting and decorating	-	110
Payroll for three members of staff	17,883	16,948
Performing Rights Society fees	356	367
Postage, printing and stationery	152	101
Rent payable	6,800	6,800
Telephones	403	655
Water	1,171	869
	<u>36,179</u>	<u>35,358</u>

Note 6 Tangible fixed assets	2008	
Modernisation of Matthews Hall-developments in progress	£	£
Phase 1 Chair store under stage and storage shed	22,647	--
Phase 2 Café bar and police office office, disabled access	10,498	--
Phase 3 Main hall improvements-lighting, acoustics and redecoration	920	--
	<u>34,065</u>	<u>--</u>

Note 7 Nat West current account	£	£
Main account	4,115	2,483
Payroll account	213	94
	<u>4,328</u>	<u>2,577</u>

Note 8 Debtors	£	£
Bank interest	185	124
Building insurance	-	1,470
Gift-aid tax relief	7,138	-
Saturday market traders	-	305
Hall bookings	3,332	913
Fund raising events	97	-
Grants from Devon County Council	18,033	-
Grant from Exeter City Council	11,355	-
Devon and Cornwall Police Authority-rent of office	1,000	-
Operating costs	-	649
	<u>41,141</u>	<u>3,462</u>
Note 9 Creditors	£	£
Deposit on caretakers flat	250	250
Hall bookings	628	999
Operating costs	1,084	439
	<u>1,962</u>	<u>1,688</u>

Note 10 Hall bookings

			2008	
	£	Sessions	£	Sessions
1. Pre-school	-	-	1,245	166
2. Clubs, societies and charities that use the hall to further their objects	7,120	319	5,821	241
Badminton	1,180	104	1,130	104
Bridge Club	184	12	205	13
EDFAS	259	7	244	7
Estuary Players	704	16	683	14
Exeter Camera Club	401	24	174	11
Exeter Electronic Organ Club	611	12	294	6
Guides, Brownies and Rainbows	369	64	512	18
Meetings-charities	154	7	33	2
Miscellaneous	125	3	228	7
Topsham Amateur Dramatic Society	609	12	-	-
Topsham Birdwatchers and Naturalist Society	243	7	94	4
Topsham Film Society	1,112	23	817	20
Topsham Flower Club	602	12	471	12
Topsham Museum Society	36	1	87	3
Topsham School of Dance-dance display and rehearsals	-	-	463	9
Topsham Society	196	4	140	3
Town Fayre	299	10	213	8
Youth activities	36	1	34	1
3. Hirers who provide education and training for the community	5,549	225	3,717	137
Art classes	516	50	797	70
Bicton College-flower arranging course	-	-	-	-
Dancing/music class	81	7	39	5
Line dancing	2,489	35	2,367	35
Picture framing	78	4	74	4
Pilates	406	36	-	-
Tai chi	226	25	289	10
Topsham Rock School	1,258	48	-	-
Yoga	495	20	116	11
4. Hirers who put on dances and other leisure activities for the benefit of their members/public	565	9	829	15
Acoustic café	71	1	-	-
Fashion show	53	1	-	-
Lectures	70	1	-	-
Opera	127	2	-	-
Tango dancing	244	4	-	-
Concerts, ceilidh and other events	-	-	829	15
5. Private hirers for their own functions not open to the public	1,436	23	925	22
Private parties	1,436	23	925	22
6. Local authorities and other public bodies	566	13	655	13
Community policing meeting	110	3	47	1
Elections	161	3	153	3
National Blood Service	294	7	455	9
7. Retail traders	2,687	32	1,709	26
Sale of goods	1,305	20	1,359	23
Slow Food market	1,382	12	350	3
8. Miscellaneous	568	22	249	8
Art exhibition	201	10	19	1
Miscellaneous	366	12	174	4
Antique valuations	-	-	56	3
	18,489	643	15,149	628
Hire of Matthews Hall	17,788		16,334	
Performing Right Society-contributions to charge	358		334	
Licensing Act 2003 fees	344		307	
	18,489		15,149	